

NO.	ITEM	COURSE INFORMATION
1.	Course Title :	"Stand & Deliver!" - Oral Presentation Skills
2.	Certification Level :	Certificate of Attendance
3.	Course Objectives :	<ul style="list-style-type: none"> <li>• Improve techniques of writing a captivating speech</li> <li>• Develop techniques to open, connect and close a speech.</li> <li>• Select relevant visual aids.</li> <li>• Develop strategies to look and sound confident.</li> </ul>
4.	Course Content : (Please attach)	This course is designed for those who would like to build their confidence and competence by learning the key ingredients of presenting. First they will learn how to write a speech that will appeal to their audience. Participants will then be taught the key skills of delivery and body language. This will prepare participants to mesmerize their audience.
5.	Course Duration :	2 days
6.	Total Training Hours :	14 hours
7.	Course Methodology :	Presentations, discussions, demonstrations, and hands on sessions.
8.	Trainer/ Speaker :	<p>Ms. Shahstrika Baskaran</p> <p>Ms. Shashtrika has been working in the tertiary education industry for about 5 years now. She is a dedicated, resourceful and goal-driven professional educator with a solid commitment to the social and academic growth and development of every student. She has worked with SEGi Groups of colleges in Subang and she has had the opportunity to set up a language lab and also an English division for the Centre of Pre-U studies. Also, she has taught countless International students from Korea, Japan, Iran, Saudi Arabia, Yemen, Oman, Kazakhstan and many more. She strives to build their self-esteem and encourage understanding of cultural diversity, gender differences and physical limitations.</p> <p>She is an accommodating and versatile individual with the talent to develop inspiring hands-on lessons that will capture a student's imagination and breed success. She also worked at the Netherlands Maritime Institute of Technology where she</p>

		taught Business English and Study Skills to students from the Maritime field. She has demonstrated the ability to consistently individualize the instruction based on students' needs and abilities. She has the exceptional ability to establish cooperative, professional relationships with staff and administration as her interpersonal and communication skills are commendable.
9.	Target Participants :	Anyone from school, college, university or the general public who wants to write and present a memorable speech
10.	Expected No. of Participant :	15-20
11.	Commencement Date :	February, June and September
12.	Course Location :	UMCCed, Plaza Pantai
13.	Fee	RM750.00