| Course                       | KAEDAH PENGAJARAN DAN PENGURUSAN KELAS  
<table>
<thead>
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<tr>
<td></td>
<td>TEACHING METHODS AND CLASSROOM MANAGEMENT</td>
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<tr>
<td>Duration</td>
<td>3 days</td>
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<td>Propose Date</td>
<td>August 2016</td>
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<td>Fees</td>
<td>RM700</td>
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**Introduction**

This course is designed to train participants, especially new teaching staff, in delivering face-to-face teaching. This training is useful to all teachers to enable them to deliver their lessons efficiently and effectively. The course content focuses on teaching that induces active learning, which requires the teacher to manage the learning experience of students in a way that maximizes learning. Participant will be required to prepare a Class Lesson Plan and deliver a classroom teaching based on the plan. The course will also train participants how to manage their classroom and handle disruptive elements in the class.

**Course Outline**

- The principles and psychology of teaching-learning
- Teaching preparation
- Effective teaching and learning
- Assessing your teaching
- Class and academic documents management
- Handling a rowdy classroom

**Course Trainer**

DR. HAJI HAMDAN MOHD ALI