

COACHING FOR EDUCATORS

CERTIFIED COURSE

About the Program

Organized by Universiti Malaysia Centre for Continuing Education (UMCCed), Coaching for Educators is a professional certification program for participants from different education systems, such as public/private education providers, religious schools, home-schools, and other Professional Learning Networks (PLN) that require the coaching approach as an intervention to improve students' outcomes of learning.

Objectives of the Program

This Program will help participants to discover their potential in ways that they can contextualized their personal approach to teaching, learning and educational management. The following objectives are designed for this program:

- ▶ Understanding the Fundamentals of Coaching in Education.
- ▶ Application of Coaching in Theories, Concepts, and Models of Education.
- ▶ Implementing coaching in education program.
- ▶ Management of Educational Coaching Systems, Processes, and Evaluation.

As a program outcome, each participant will have to produce their niche area for coaching practice through proper process, documentation and for grading purposes.

Who can attend this Program:

Educators from various educational systems, both private and public sectors, international to local participants. This course is offered for adult learners wanting to be a Certified Coach in Education. As such, the criteria for entrance and fulfillment are listed as follows:

- ▶ Participants is/is embarking an educationist or practitioner in the context of education.
- ▶ No minimum academic requirements.
- ▶ Participants must complete the whole module in this program.

Program Outline

This program is carried out through blended learning, and contains:

- ✓ Nine sessions (9 am–4 pm, Spread over every fortnight, twice in a month).
- ✓ 1 Coaching Practicum Report Presentation session.
- ✓ 1 Examination session.

As such, the total program consists of 10 Sessions (6 hours/session) + 1 exam (2 hours) = 62 hours. The program content could be delivered On Site (UMCCed), Off-Site (Clients' Place) or Online depending on situation. If program is conducted off-site, there must be a minimum of 10 participants. For full online session, this program could also be offered on a 1-to-1 basis subject to the availability of the trainer.

[Medium of Instructions is generally in English, and in some cases bilingual between Malay and English language if needed]

Program Topics

Topics for this Program would cover the following (but not limited to):

- ✓ The Coaching Fundamental
- ✓ Types of Coaching styles in education
- ✓ Significance of Coaching for Educators
- ✓ Coaching Principles for Educators
- ✓ Theoretical Roots of Coaching
- ✓ Educators' Profile Assessment
- ✓ Coaching Models in Education
- ✓ Coaching Competencies and Skills for Educators
- ✓ Establishing the Coaching–Coachee Relationship
- ✓ Interpersonal communication for educators
- ✓ Facilitating Teaching and Learning
- ✓ Developing an educational coaching profile

Application

Price of the Program	Number of Students per cohort
RM2500/pax	Min 10– Max 40 pax per cohort
Commencement date	Frequency of Intake Per Year
October 2020 (Estimated)	Depends on each ready person(s)/cohort.

**UNIVERSITI MALAYA
CENTRE FOR CONTINUING EDUCATION**

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To register, please email this page to us at wahyu@um.edu.my now. Please complete using **CAPITAL LETTERS**. All fields are mandatory.

COACHING FOR EDUCATORS

Participant (s) Details (for additional participants, please make copies of this form)

	NAME/IC NO	MOBILE NO
1		
2		
3		

PERSON IN CHARGE (Finance Department) :

EMAIL :

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PHONE (O) :

FAX (O) :

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Name & Address of Company
(or address for invoicing purpose) :

Signature of Sponsor/
Applicant & Official Stamp

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Payment Terms (Please indicate **X CASH/CHEQUE**) :

Cash

**Cheque/ PO/ LO/ Bank Draft should be made payable to
"UMCCed" Cheque No :**

Please notify/ send proof of payment to:

**Universiti Malaya Centre for Continuing Education, Level 7, Wisma R&D,
Universiti Malaya, Jalan Pantai Baharu, 59990
Kuala Lumpur (Attn: Finance Division)**

Account number: 8600227441 * Bank: CIMB Islamic Bank Berhad * Swift Code: BCBMMYKL

RECEIVED DATE	PAYMENT
<i>For Office Use Only</i>	
DISCOUNT	
Group	Early Registration

Terms and Condition:

- 1) Participant registration is confirmed upon receipt of registration form. Due to limited space, UMCCed advise early registration to avoid disappointment. Registration will be closed 2 weeks prior to the workshop date.
- 2) Workshop will be confirmed once UMCCed issues the Workshop Confirmation letter.
- 3) FULL PAYMENT has to be made to UMCCed two weeks prior to the date of the workshop.
PLEASE NOTE : Payment must be received prior to the workshop; otherwise participants will not be allowed to enter the workshop venue.
- 4) UMCCed reserves the right to reschedule or cancel the workshop in the event of unforeseen circumstance (full fee will be refund for this cancellation; every effort will be made to inform the participants).
- 5) Fees are NOT refundable if the participants cancel the registration. A substitute is welcomed as a replacement with prior notification.
- 6) By submitting this registration form, you have accepted and agreed to the terms and conditions as stated.
- 7) Fees are inclusive of refreshment, lunch, certificate and workshop materials.